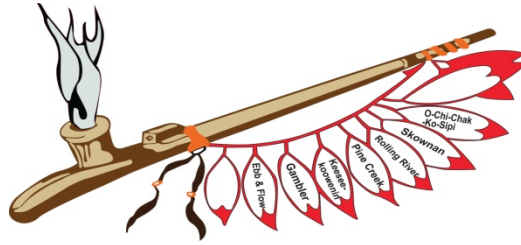


HEAD OFFICE

Skownan First Nation
P.O. Box 104
SKOWNAN, Manitoba
R0L 1Y0
PH: 204 628 3333

**SUB-OFFICE**

Unit 16 – 2nd Floor
317 Main Street North
Dauphin, Manitoba R7N 1C5

Telephone: 204 622 9400
Fax: 204 622 9449
Toll Free: 1 866 385 9400

**Please direct all correspondence to:
HEAD OFFICE address**

**West Region Treaty 2 & 4 Health Services
Mental Health Counselling Program is hereby seeking applications for:**

**Job Position: 1.0 FTE Mental Health Counselling Service Provider for WRTHS
Members residing Off-Reserve**

WRT2&4HS is a First Nation organization that delivers a variety of Mandatory and Discretionary Health Care Services to the seven WRTC area First Nation Communities.

Under the supervision of the Mental Wellness Advisor and in accordance with WRT2&4HS's Mission, Vision, Values, Goals, Policies and Procedures, the Mental Health Counselling Service Providers will be responsible to provide short/long-term mental health counselling services to WRTHS members residing both On and Off-Reserve.

Duties and Responsibilities:

- Provide short/long term mental health counselling services and support in a respective and professional manner to WRTHS members residing off reserve.
- Provide services and support to client(s) that promotes and supports mental health and wellness.
- Case management – assist client(s) in development of individual client-centred plans and continue to evaluate client changing needs and monitor progress.
- Provide client care coordination, assessment, planning, goal setting, referral, crisis intervention counselling, advocacy, and on-going support services.
- Act as a liaison with other service providers involved with the client(s).
- Be accountable for record/file keeping and ensuring all documentation pertaining to client files is kept up to date, kept confidential, secure, and protected.
- Be a team player with the WRTHS Crisis Response Team in providing crisis response, crisis intervention and debriefing services as required/requested.
- Be involved in providing on-call services as required/requested by WRT2&4HS.
- Willing to work after hours and/or weekends as required/deemed necessary.

Qualification Priorities:

- Bachelor of Social Work (BSW); Bachelor of Nurse; Registered Nurse; Registered Psychiatric Nurse.
- Current Resume, clearly stating your history and experience of service delivery to First Nations clients.
- Three reference letters demonstrating ability in providing mental health counselling and crisis intervention, preferably with First Nations clientele.
- Eligible for or registered in good standing with a provincial (Manitoba) legislated regulatory body.
- Practicing in accordance with a provincial (Manitoba) legislated governing body.
- Proof of adequate, current professional liability insurance (minimum 2 million).

- Current Criminal Records/Vulnerable Sector Check, Child Abuse Registry Check, Adult Abuse Registry Check required.
- Transcripts/diplomas/degrees from colleges/universities to be submitted with resume.
- Must be willing and able to travel as required and/or requested.
- Ability to work flexible hours.
- Valid Manitoba Drivers License.
- Proficiency in Microsoft Office Computer Programs, including Word, Outlook, Excel and PowerPoint.
- Knowledge in Virtual Technology such as Zoom, Microsoft Teams.
- Excellent verbal, written and communication skills.
- Excellent time management skills.
- Knowledge and respect of the WRT2&4HS area First Nations communities' beliefs, practices, culture, and traditions.

Other:

- Adhere to the Policy & Procedures of WRT2&4HS.
- Must always implement professional conduct.
- Be a team-oriented individual.
- Complete any/all reports as required/requested.
- Attend meetings, professional development trainings and/or workshops as required/requested.

Benefits:

- Comprehensive benefits package.
- Company vehicle and gas card provided.
- Company cell phone, office space and office equipment provided.
- Two weeks paid leave during Christmas holidays.
- Supportive and collaborative team environment.

Salary: Annual - \$88,000.00-\$90,000.00 plus benefits.

CLOSING DATE: Friday, November 7, 2025 @ 4:30 P.M.

Interested Candidates can submit a resume and cover letter detailing their relevant experience to:

Renita Houle, B.S.W., R.S.W., Mental Wellness Advisor
West Region Treaty 2 & 4 Health Services
Unit 16-2nd Floor, 317 Main Street North, Dauphin, Manitoba R7N 1C5
Email: rhoule@wrtchealth.com
Fax: (204) 622-9449

We thank all interested professionals for submitting their application for this position, however only those that meet the qualifications will be considered. If you would like further information regarding this position, please do not hesitate to contact Mrs. Renita Houle, B.S.W., R.S.W., Mental Wellness Advisor.